



<b>ALPES TRAVEL COSTS</b>	<b>HT prices for season 2021/22</b>
Initial set up (web listings + property manual)	100 euros
Professional photography	Ranges from 175- 400 euros (1 bed – 6 bed)
Property dressing for photoshoot	30 euros an hour
Materials for photoshoot	Recharge of flowers/ wine/ patisseries
Inventory	30 euros/hr
Source and purchase of items	30 euros/hr
Meet & greet + damage deposits	40 euros
Cleaning + interseason deep cleans	26 euros an hour
Estimated Linen rental	Single – 16 euros Double – 20 euros
Re-stock lightbulbs and batteries	Material cost + 30 euros/hr purchase fee
Emergency call out	30 euros (office hours) 60 euros (non office hrs)
Admin assistance	40 euros an hour
Maintenance assistance	30 euros an hour
Chimney Sweep	90 euros + 30 euros management fee
Snowclearing	25 euros/hr + 10% (30 euros/hr management for initial visit)
Hot tubs	30 euros/hr + 10% (30 euros/hr management for initial visit)
Gardening	30 euros/hr + 10% (30 euros/hr management for initial visit)
Special quotes	Quote + 10%
key holding service for non-listed properties	100 euros a year

#### **Sales commission:**

We charge a 20% sales commission on the agreed rental price to cover the marketing of the property and the management of the booking. This cost is taken off the rent owed, which is transferred after check out of the guests.

All property management costs are billed directly to the owner every two weeks.

#### **Set up:**

There is a 100 euro HT set up fee to list your property with Alpes Travel. This covers the cost of setting up the property on our website, the online travel agencies, the Property Management System and the channel manager. It also covers the cost of setting up a property manual for guests, covering all the details a holiday maker may need to know about your property during their stay. For this, we will would require the basic property information from the owner.

Professional photos are key to the successful rental of your property. Whilst it can be a large initial cost, we cannot emphasize the importance of this enough. If you do not already have good quality photos of your property, we can arrange this for you. The cost will depend on the size of your property, and will cover the cost of the photographer (time taking and editing the photos) as well as the cost of our team dressing the property for the photoshoot, which is billed at 30 euros an hour (we will give you an idea of how long this will take at the initial viewing). There will also be a cost to cover the materials bought for the photoshoot such as flowers, patisseries, wine etc...

If you do not already have an inventory of the chalet, we can do this for you at the cost of 30 euros an hour. We have a suggested inventory for rentals which we can provide you, and whilst much of it is suggestions, there is a minimum requirement in order to rent out the property. A well-stocked property leads to good reviews and generally helps with the success of the rentals. We can assist in purchasing items for your property, from full set up of new builds to simply replenishing existing properties.

### **Meet & Greets**

For each reservation we have a cost to cover the meet & greet of guests in resort, whether in person or remotely via phone support, and the introduction of the property and house rules. This fee also covers cost of collecting the damage deposits, organizing the check-out and checking the property for any damage according to an agreed list of checks.

### **Cleaning:**

Cleaning is charged at 26 euros an hour. We will estimate the time taken to clean your property during the initial visit, however this will be reviewed over the first four cleans and we will then confirm the standard check out clean time for your property. The cleaning charge includes the provision of toilet rolls, sponges/ washing up liquid, soap, bin liners and dishwasher tabs.

Guests who leave the property in an unusual mess will be charged extra directly, so there will be no extra charge to the owner. If the property is 'lived in' by the owners and requires a more thorough clean and tidy, the time taken is likely to increase. Our cleaning team always need to visit the property before each reservation, to ensure the linen is on the beds and the toiletries are in the property, but if the owners would like to clean their property themselves after owners stays, we can offer a shorter clean time. If an owner opts to clean the property themselves, they would need to do so to hotel standards, if not a full clean would have to be charged. Depending on usage, we also deep clean all properties during the autumn interseason.

**Linen:**

We rent a good quality linen for all of our properties. We will provide a quote based on the number of beds, sofa beds and bathrooms when we do the initial visit of the property. If owners would like to use their own linen during their owner stays, we can prepare the properties without linen if we have advanced warning.

**Re-stock**

We will keep your property stocked with the essentials such as lightbulbs, batteries for fire alarms and remotes. Generally, we buy in bulk at the start of the seasons and rebill the cost to the owners plus a management fee.

**Emergency call outs:**

If there are any problems with a property during a reservation or otherwise, we will carry out an emergency call out. During office hours this will be billed at 30 euros an hour, and during non-office hours this will be billed at 60 euros an hour.

**Admin assistance:**

Our office team is available to help with any administration assistance required for your property, including but not limited to internet set up/ TV, co-property meetings, insurance related tasks, dealing with property taxes, notaires, etc... This is billed at 40 euros an hour.

**Maintenance:**

If at any time your property is in need of maintenance, we will organize the relevant tradesman to visit the property and quote. We will then liaise with the tradesman and the property owner through to completion. We will rebill the owner for the cost of the tradesman plus 30 euros an hour management time. For minor maintenance issues such as lightbulbs changing/ repairing loose toilet seat etc, Alpes Travel would not seek prior approval from owners. For anything costing more than 100 euros we would always contact the owner for authorisation.

**Chimney sweeps**

If your property has a chimney, we will organize for it to be swept annually, and keep the certificate on our system to comply with insurance. The cost of the sweep is 90 euros plus 30 euros management.

**Snow clearing**

If your property has outside spaces that need to be cleared, we will organize for someone to visit your property every time it snows. The owners will need to ensure the property has a

shovel. The snow clearers will also put down salt if the conditions make for particularly icing walkways. We will bill the snow clearing cost + 10% and a 30 euro/ hour cost for the initial visit.

### **Hot tubs**

Hot tubs need to be emptied and cleaned after every reservation., and a ph test needs to take place mid stay if the reservation is longer than 7 days. We use a hot tub expert who charges 30 euros/hr and we rebill the owners + 10%. The owners needs to cover the cost of the chemicals and all materials needed for the clean, and occasionally the filters will need changing.

### **Gardening**

We can organize for gardeners to take care of your outside spaces, from regular lawn mowing to hedge trimming and larger projects. We rebill the cost of the gardener + 10% plus 30 euros an hour for any visits.

### **Arranging special quotes**

We can arrange quotes for renovation works such as painting, sanding, decorating, sand blasting etc... If the quote is accepted, we will follow the work and liaise between owner and tradesman till the work is completed. We will charge the 10 % of the quote. If the quote is not accepted, we will charge for the time take at 30 euros/hr.

### **Non-listed properties**

We are happy to provide a key holding service of 100 euros/ year for properties that are not listed on our website.

We check the properties each autumn for missing inventory, damage, wear and tear, property improvements. We provide the owners with a report which includes data from the sales department. Rental properties inevitably need to be kept fresh and upkept in order to rent well, we take the time during the rest of the autumn months to put in place any improvements agreed upon by the owners.